

Guidelines for Poster Submission and Evaluation
Tennessee Initiative for Perinatal Quality Care (TIPQC)

Objectives:

- To provide guidelines to quality improvement teams regarding submission of posters at the TIPQC annual meeting.
- To provide evaluation and award criteria for posters presented at the TIPQC annual meeting.

I. Project Poster Submission

A. Posters should include the following information:

(based on Squire Guidelines 2.0)

- Title
 - a) All team member names listed, including the first or submitting author
- Abstract: brief written summary of key information of the QI project. It provides an overview of your process and highlights the important points of your results.
- Project description: nature and significance of the problem
- Specific Aim(s): purpose of the project/objective
- Methods
 - a) Participating clinical site(s) and members
 - b) Measures
 - c) Analysis (statistics)
- Results may include bullet points, tables, graphs, run charts, etc.
- Discussion
 - a) Conclusions
 - b) Limitations
 - c) Future work/recommendations

B. Submission

- A “Call for Posters” will be sent out late October or early November.
- Abstracts should be submitted by January 15th of each year, without name or institution listed.
- Submissions should include the category that the project is being submitted for (maternal, infant, patient/family engagement).
- The reviewing panel will provide comments and suggestions for improvement (if applicable) by February 1st. This will allow for any revisions prior to the poster being printed.

C. Format

- Poster - 48” by 36”

II. Project Evaluation

- A. Project posters will be reviewed and evaluated by an interprofessional, multidisciplinary panel.
- B. Projects will be categorized into the following groups:
 - 1. Maternal
 - 2. Neonatal
 - 3. Family and Patient Engagement
- C. Rating Scale
 - 1. Fair = 1 point
 - 2. Good = 2 points
 - 3. Very Good = 3 points
 - 4. Excellent = 4 points
- D. Ranking Criteria
 - 1. Problem
 - a) Importance of the issue or problem addressed
 - b) Adequate background provided
 - c) Clear explanation of objective/aim
 - 2. Project Implementation
 - a) Detailed description of project development
 - b) Outline of implementation process
 - c) Methods used were sound and clearly explained
 - 3. Results
 - a) Stated and understandable results
 - b) Key findings effectively communicated
 - 4. Discussion
 - a) Relevance to perinatal quality improvement
 - b) Conclusions clearly described and supported by results
 - c) Impact of project on practice/quality improvement discussed
- E. Project Awards
 - 1. The top 3 hospitals, regardless of category, will be recognized for excellence at the TIPQC Annual Meeting.
 - 2. Additional recognition will be given to projects with the best use of data and project implementation.
 - 3. Resident physicians (with faculty guidance), Advanced Practice nurses, and Fellows will also be recognized for project excellence.

F. Additional Resources for Poster Development and Presentation

American College of Cardiology:

https://cvquality.acc.org/docs/default-source/qi-toolkit/abstract-poster-tool_9-12-17_link-updates.pdf?sfvrsn=7aa48dbf_0

American College of Physicians:

<https://www.acponline.org/membership/residents/competitions-awards/abstracts/preparing/poster>

Institute for Healthcare Improvement – poster examples

<http://www.ihl.org/education/IHIOpenSchool/resources/Pages/Posterboards/default.aspx>

Squire Guidelines 2.0

<http://squire-statement.org/index.cfm?fuseaction=Page.ViewPage&PageID=471>

Quality Improvement Rating Rubric

	Fair 1 Point	Good 2 Points	Very Good 3 Points	Excellent 4 Points
Problem				
Importance of the issue or problem addressed				
Adequate background provided				
Clear explanation of objective/aim				
Section Total				
Project Implementation				
Detailed description of project development				
Outline of implementation process				
Methods used were sound and clearly explained				
Section Total				
Results				
Stated and understandable results				
Key findings effectively communicated				
Section Total				
Discussion				
Relevance to perinatal quality improvement				
Conclusions clearly described and supported by results				
Impact of project on practice/quality improvement discussed				
Section Total				
TOTAL _____/44				